

# ELECTRIC POWER CORPORATION



## JOB DESCRIPTION

<b>Position Title:</b> Overseer Power Generation	<b>Position status:</b> Contract
<b>Salary Grade:</b> \$60,000 p.a	
<b>Location:</b> EPC Salelologa Savaii	
<b>Reports to:</b> Manager Savaii Operations	
<b>Reviewed by:</b>	

### VISION

**Clean energy sources for affordable and sustainable electricity supply for Samoa**

### MISSION

**To provide and maintain quality electrical services through innovative, sustainable and environmentally sound practices in developing renewable energy sources, generation and distribution infrastructure network, in partnership with customers and stakeholders to support the development of Samoa**

The Electric Power Corporation (EPC) was established in December 1972 and has coverage of power to around 98% of the country. The legal mandate of EPC is to sustainably generate, transmit, distribute and sell electricity to the people of Samoa at the lowest possible cost. EPC is to also deliver optimum energy solutions in a customer-friendly manner through innovative use of all types of energy sources in Samoa giving first priority to renewable energy.

EPC plays a vital role in the development of Samoa and ensures that the Government's number one priority for infrastructure in the energy sector is realised through:

- Increased generation of electricity from renewable sources
- Increased efficiency of power generation and distribution and
- More efficient use of electricity by consumers

Amidst many challenges, EPC continually strives to improve its overall performance to fulfil its core functions and strategic results to all its stakeholders in Samoa.

### VALUES

**Passion** for excellent customer service

**Respect** for all stakeholders (customers, staff, government, community, donors) and the environment

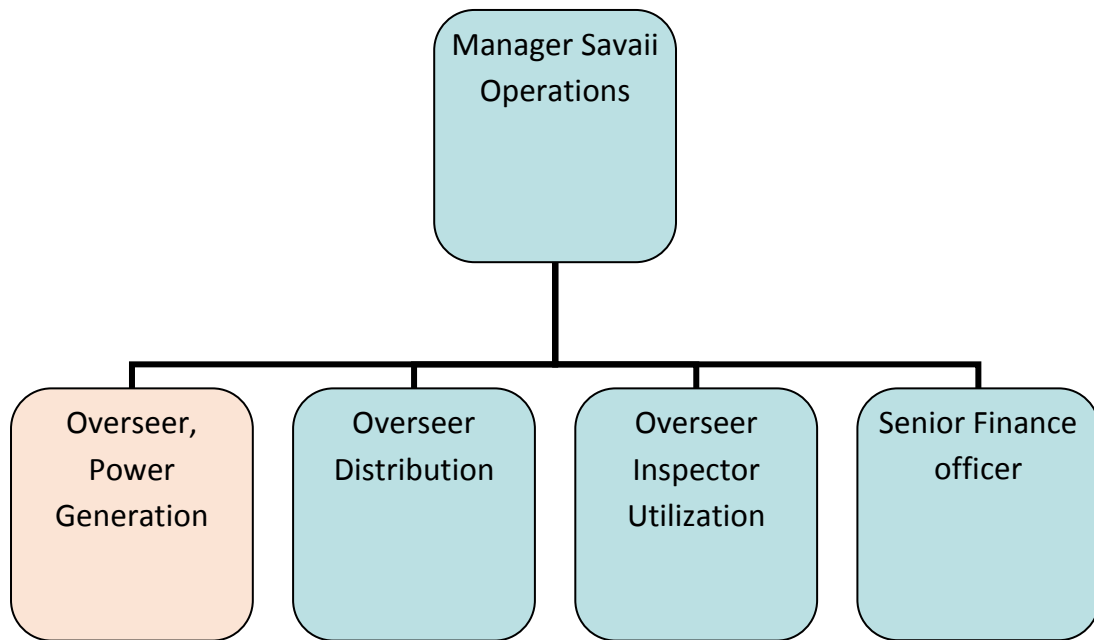
**Integrity** Absolute and honesty in everything we do

**Innovation** Always looking for better and economical ways of doing things

**Delivery** Do everything with enthusiasm and determination and in consultation

**Empowerment** Encourage all staff to be accountable and transparent with what they do

## ORGANISATIONAL STRUCTURE OF SAVAII OPERATIONS



### SUMMARY OF THIS POSITION.

The candidate in this position will work with EPC electricians/technicians to :

1. Oversee the line operation on powerline system.
2. Oversee the technical operation of generators in Savaii
3. Provides technical trainings for support staff.

### DESIRED OUTPUTS / 'MAJOR CHALLENGES'.

The following are the key outputs of this position:

1. Generators in Savaii operate efficiently.
2. Working afterhours can be challenging.

### DETAILED DESCRIPTION OF DUTIES

Major Responsibilities	Activities	Performance Indicators
1. Oversees the operation of generators in Savaii	1.1. Prepares work-plans for Savaii operation staff with assistance from other senior technical staff 1.2. Submits work-plans to Manager for comments and approval. 1.3. Carries out regular inspections of generators and prepares servicing schedules. 1.4. Prepares maintenance plans for generators. 1.5. Identifies technical problems and provides solutions on time.	Generation of electricity operates at very minimal disruption.
2. Coordinates with Savaii Manager and the EPC Procurement all orders of spare parts	2.1. Have all the major spare parts in place for maintenance work of generators. Working with the EPC procurement team for procurement of spare parts for generators	Spare parts are procured on time.

	and the line system.	
3.Prepare reports for the Manager on the overall general operation	3.1. Prepare monthly reports of the progress of operation. 3.2 Conducts performance assessments for permanent staff under his supervision 3.3 Assist Manager with development of divisional annual workplans including budget estimates	Reports and divisional plans are submitted on time  Performance assessments completed and submitted on time

**KEY RELATIONSHIPS**

<b>INTERNAL</b>	<b>EXTERNAL</b>
All Staff	Contractors etc

**Qualifications & Skills:**

1. Minimum education level of a Bachelor Degree in Electrical or Mechanical Engineering.
2. Working experience of more than 5 years in the mechanical and electrical areas.
3. Excellent understanding of computer software used in the operation.
4. Must have good report writing skills using English language.
5. Demonstrated ability to prepare annual work plans and supervise staff.
6. Must have good public relations skills and ability to work with a team of EPC engineers and IPPs.
7. Good understanding of the EPC operation and legislations.
8. Any other duty requested from the Manager Savaii operation and Management.